

BYMT

BROMLEY YOUTH MUSIC TRUST

SENIOR SPECIALIST TEACHER, BRASS INFORMATION PACK



BROMLEY YOUTH MUSIC TRUST | SOUTHBOROUGH LANE | BROMLEY | BR2 8AA
020 8467 1566 | WWW.BYMT.CO.UK

Senior Specialist Teacher (Brass)

Job Title: Senior Specialist Teacher (Brass)

Hours: Full Time, Permanent.

Directed time will not exceed 1265 hours per annum, including PPA and travel.

Grade: BYMT Pay Scale 1-6 £33,055 - £44,056 (dependent on experience) + TLR £2515

Benefits: Teachers Pay and Conditions. NEST or Teachers Pension Scheme available.

Responsible to: BYMT Senior Leadership Team.

Role Purpose:

- a) To deliver and promote outstanding tuition in Bromley Schools and BYMT Music Centres.
- b) To support the Tuition and Quality Assurance Manager in achieving the highest standards of teaching across all aspects of BYMT delivery.
- c) To support the Ensemble and Events Manager to arrange, and where appropriate lead, instrumental ensembles and support performances and holiday course opportunities.
- d) To support the Ensemble and Events Manager with the development of BYMT ensembles.
- e) To support the Senior Leadership Team with the recruitment of high-quality instrumental teachers.
- f) To fulfill any responsibilities specific to specialism, as listed below.

Teaching/delivery:

- a) To deliver high-quality individual or small group tuition in Bromley Schools and BYMT Music Centres as directed by the Tuition and Quality Assurance Manager.
- b) According to specialism, to deliver high-quality whole class ensemble sessions or curriculum classes as directed by the Schools Provision Manager.
- c) To direct or support BYMT groups as directed by the Ensembles and Events Manager
- d) To support BYMT/SELMH partner projects.

Quality Assurance and Support as directed by the Senior Leadership Team:

- a) To mentor new or less experienced instrumental teachers.
- b) To provide teaching guidance to instrumental teachers.
- c) To observe and provide feedback to instrumental teachers.
- d) To assist in the induction of new teachers.
- e) To deliver instrument training and networking sessions to instrumental teachers throughout the academic year.
- f) Provide guidance on the placement of teachers in schools.

Performance and other initiatives

- a) To support the Senior Leadership Team to organise and promote a range of instrumental initiatives, including masterclasses, recitals and holiday courses, to develop instrumental and vocal provision.
- b) To support the Senior Leadership Team with the delivery of BYMT competitions.
- c) To support BYMT performances.

Ensembles/Groups

- d) To assist with instrumental ensemble auditions and provide advice on the placement of students into BYMT groups.

Communication and Advocacy

- e) Actively support BYMT in all its marketing and communication work.
- f) To always positively advocate on behalf of BYMT.

Recruitment

- g) Support the Senior Leadership Team in the interview process of new BYMT teachers.

Responsibilities Specific to Specialism

- h) Contact teaching time is 24 hours per week in term time. This may be a combination of instrumental lessons and directing ensembles.
- i) Responsible for the stock of Brass instruments and their maintenance.
- j) To assist the Manager for School Provision in the organisation of Whole Class and Band On The Run Projects.

Other

Any other duties commensurate with this post.

Common requirements for all BYMT posts

Be a creative contributor to the development of BYMT and the SouthEast London Music Hub.

Take a flexible approach to work and to be willing to undertake other duties as reasonably requested.

Be an active and supportive member of the BYMT Team, always communicating with colleagues professionally.

Be an active and positive advocate for BYMT on a day-to-day basis and at events (as required).

Practically support BYMT's aim of ensuring that children and young people's music is HEARD:

- *Holistic - emphasis on personal, social and musical outcomes.*
- *Equitable - those facing the biggest barriers receive the most support.*
- *Authentic - developed with and informed by the people we do it for.*
- *Representative - participants and colleagues reflect our diverse society.*
- *Diverse - all musical genres, styles, practices are valued equally*

Ensure adherence (at all levels) to BYMT's required policies and procedures with particular reference to Employment Rights, Equity Diversity and Inclusion, Data Protection, Health and Safety and other statutory requirements.

Lead by example by exemplifying the values of BYMT:

- *Excellence at the heart of what we do.*
- *We believe that everyone should be able to explore their creativity and enrich their lives through music.*
- *We celebrate the diversity of all music forms and makers.*
- *We believe learning and interaction with music should be engaging, inclusive, progressive and undertaken in a supportive environment.*
- *Respect and professionalism in all that we do.*

Provide excellent customer service in dealings with the public and BYMT's community.

Person Specification

This acts as selection criteria and gives an outline of the types of person and the characteristics required to do the job. Please make sure, when completing your application form, you give clear examples of how you meet the criteria.

Attributes	Description	*E / *D
Skills and experience	Specialist in area of specialism both as a musician and teacher	E
	Experience of supporting instrumental teachers in their development	D
	Experience of observing lessons and providing constructive feedback	D
	Excellent communication skills	E
	Managing a stock of instruments	D
Personal attributes	Strong organisational skills and deep sense of responsibility	E
	Prepared to work flexible hours, including evenings and weekends to meet the needs of the role	E
	Team player	E
	Demonstrable commitment to continued professional development	E

*E - Essential

*D - Desirable

Application Form
Bromley Youth Music Trust
Principal Partner of SouthEast London Music Hub

JOB TITLE:

1. Personal Details (BLOCK CAPITALS)

Surname: Title (e.g Mr, Mrs, Miss, Ms) :

Firstname/s:

Previous surname if relevant:

Address:

Town or City:Postcode:

Telephone No. (home):e-mail (home)

Telephone No. (work):e-mail (work)

Telephone No. (mobile)

National Insurance No.									
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Do you require a work permit to work in the UK? YES NO

If yes and applicable, when does your permit expire? (month, year):

Are you recognised by the DCFS as a qualified teacher in the UK? YES NO

If yes, please give date of recognition (month, year):

Teaching experience (years):

When would you be able to take up this appointment?

2. Teaching experience

(Please start with most recent and continue overleaf if necessary)

Name of Music Service / School	Type of Establishment	From	To	Post held

Teaching experience

(continued)

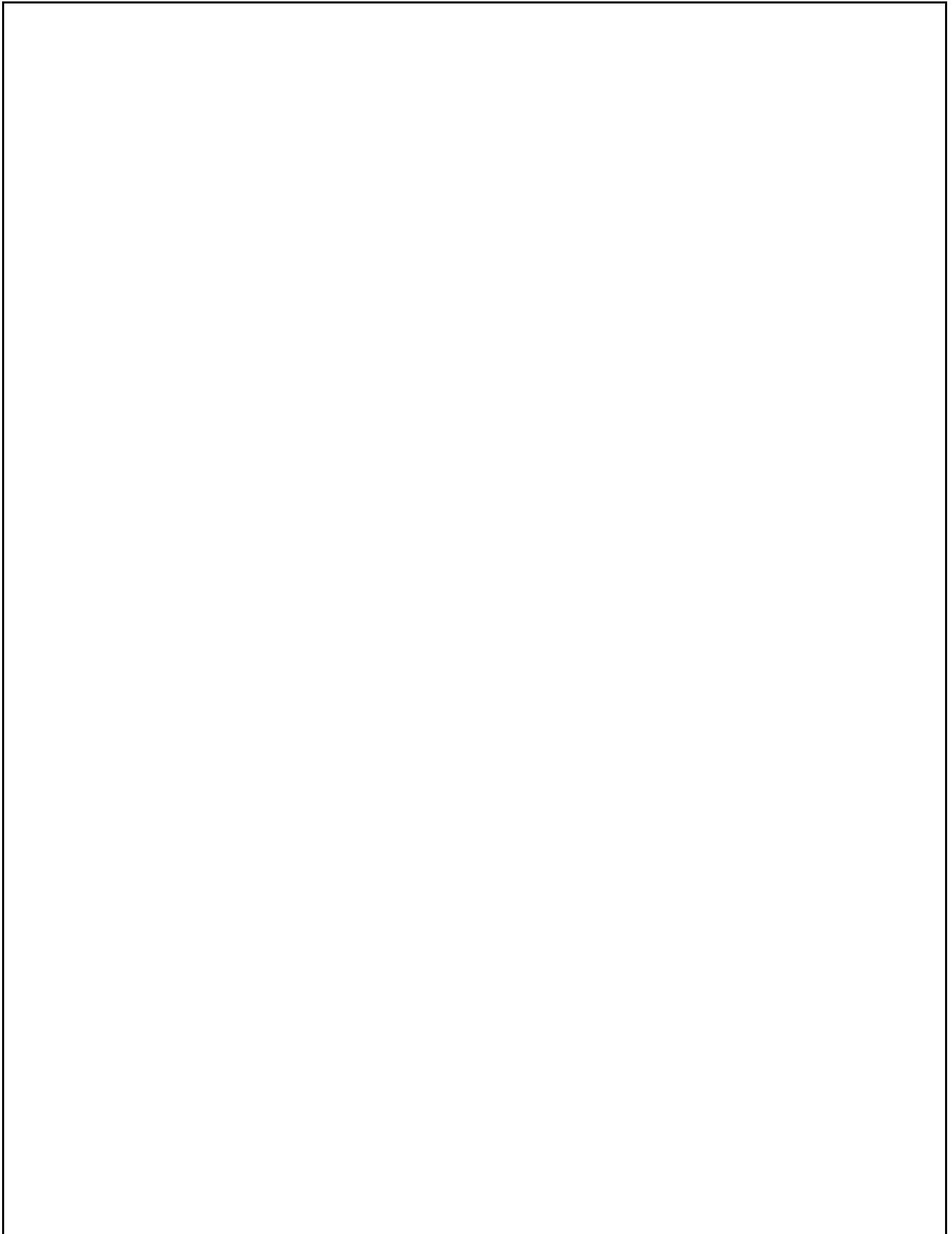
Name of Music Service / School	Type of Establishment	From	To	Post held

3. Education, qualifications and training

School, College or University <small>(please state address)</small>	Dates	Titles and subjects	Certificate / Qualification Grade/Class <small>(please specify)</small>

4. Your supporting statement

Use this section to set out your reasons for applying for this post and show how your qualifications, experience, skill and qualities support your application.

A large, empty rectangular box with a thin black border, intended for the applicant to write their supporting statement. The box occupies most of the page below the instructions.

5. References

Please give the names of two people from whom confidential references may be obtained. They should have knowledge of your professional capacity and one must be your most recent employer. Your referees will be contacted if you are called for interview.

Referee 1.....

Position

Employer/School name

Address.....

.....

.....

Postcode

Tel No

Email

Professional relationship

Period known (years).....

Referee 2.....

Position

Employer/School name

Address.....

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Postcode

Tel No

Email

Professional relationship

Period known (years).....

6. Additional information

Superannuation

Do you contribute to the Teachers' Pension Scheme: YES NO

Or other Superannuation (give name)

Vehicle Access

Do you hold a Full UK Driving Licence?: YES NO

Do you have access to a vehicle for business purposes? YES NO

Disability

Do you consider yourself to have a disability? YES NO

If yes: (i) If you are aware of any equipment or adaptations that will assist you, please give details:

.....

(ii) Will you require any assistance if called for interview? If yes, please give details:

.....

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Disclosure of relationship

Are you related to or have a close personal relationship with any Trustee or employee of Bromley Youth Music Trust?

YES NO

7. Protection of Children

Disclosure of any criminal background is required. Because of the nature of the work, teaching in the UK is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986, and therefore applicants are not entitled to withhold information about convictions which for other purposes are spent under the provisions of the Act. Offers of employment will also be dependent on completion of a satisfactory police check. Disclosure of a criminal background will not necessarily bar you from any appointment.

Have you ever been convicted of a criminal offence? YES NO

If yes, please give details:

Date:Offence:

Sentence:.....

Please give details of your police check with the DBS.

Police check date: DBS number:.....

8. Data Protection

Under the terms of the Data Protection Act 1998, the information you provide on this form will only be used by Bromley Youth Music Trust for the purpose of assessing your suitability for employment, for monitoring policies and procedures, and for personal management purposes.

For any position that you apply for, if unsuccessful, this information may be retained on file for 6 months. The information may be used in internal proceedings to consider a complaint about the selection process and/or to defend against a legal challenge to the fairness of the selection process from any interested party. The information you provide to us on this form may also be used in the prevention and detection of crime and fraud, or shared with other bodies administering public funds solely for this purpose.

9. To be signed by all applicants

I confirm that, to the best of my knowledge, the information on this form is true and correct.

I am in possession of the certificates I claim to hold and understand that willful falsification may result in dismissal if I am appointed.

I understand that any offer of employment will be subject to satisfactory medical and police checks.

Signed:.....

Date:

