

opera north

A group of performers in a garden setting at night. In the center, a man in a blue suit and a woman in a yellow floral dress are looking upwards. To their left, a woman in a green patterned dress and a man in a blue vest are also looking up. To their right, a woman in a yellow floral dress is looking down. In the background, a man is playing a cello. The scene is lit with a spotlight and decorated with balloons (purple, yellow, blue) hanging from above. The text "opera north" is in the top left, and "Lead Chperone" is in the bottom left.

Lead Chperone

Our Purpose

Opera North's purpose is to create extraordinary experiences every day, using music and opera to entertain, engage, challenge and inspire.

Our People

Working at Opera North you will be part of a company and group of people committed to fulfilling this purpose. Whatever role you take we will provide you with an induction plan that introduces you to your job and the team you'll be working in, as well as giving you the opportunity to meet colleagues across the company. Our success in delivering against our purpose will be built on the commitment, skills, diversity and well-being of the people who work at Opera North, and we will invest in training to develop our people both professionally and personally, because we believe this strengthens not only our company, but also the wider creative sector.





**Our communities
and audiences are
part of us, and we
are part of them.**

Our award-winning work tours to theatre stages and concert halls throughout the North and beyond.



Who We Are

Based in Leeds, rooted in the North of England and international in outlook, our award-winning work tours to theatre stages and concert halls throughout the North and beyond, including to London and major international festivals. Alongside touring opera, in Leeds we curate an eclectic artistic programme of gigs, concerts, spoken word and film in the newly transformed venue the Howard Assembly Room. We aim to make work that is bold, innovative and ambitious, always looking for new ways to share and create with audiences.

Music for Everyone

Opera North believes opera and music is for everyone, and champions diversity in artists, repertoire and audiences. Through our Learning & Engagement team, the Company connects with communities and inspires each generation, aiming to enhance the health and well-being of people in the cities, towns and villages where we work through arts participation and performance. In recognition of our work with refugee groups, Opera North holds the status of Theatre of Sanctuary.



A New Home

In 2021 we moved into our new home, the Howard Opera Centre. It is a world class rehearsal facility for our orchestra, chorus and all the artists we work with, sharing the same building as our new education studio where everyone is welcome to learn about and make music. We have also created a modern flexible working environment for our staff and given our venue, the Howard Assembly Room, a new lease of life with a dedicated entrance and public spaces, together with restaurant and bar in the heart of Leeds.

Leeds as a capital of culture

Leeds is the only city in England outside of London to have a resident full time opera company, ballet and repertoire theatre as part of a diverse, collaborative and thriving cultural scene. That rich offer has been complemented by a growing tech sector.

Surrounded by the stunning Yorkshire countryside including the Dales, Moors and North Sea coastline, Leeds is a fantastic place to live and work.

Main Purpose of the Job

The Lead Chaperone recruits, manages and leads the team of chaperones providing pastoral support to young people participating in Learning and performance activity at Opera North; they provide administrative support to underpin related youth activity.



DUTIES AND KEY RESPONSIBILITIES

- In consultation with the Youth Programme Manager, recruit a team of chaperones and oversee their deployment across Opera North in consultation with relevant Producers and Company Management.
- Chaperone at designated youth activity, including mainstage activity involving children and young people, as required.
- Be the first point of contact for parents and young people for designated youth activity, including mainstage activity, where required.
- Collaborating with the Company Management team, Youth Producer and Youth Assistant, undertake administrative tasks required to underpin Opera North youth activity.
- Apply for Child Performance Licences and BOPAs for Opera North activities.
- Act as an Opera North Deputy Designated Safeguarding Officer; working with the Director of Learning & Engagement to ensure processes and procedures adhere to best practice.
- Perform related duties that may reasonably be assigned within the level and scope of the post.



Person Specification

Experience / skills required:	Significant experience of working with young people in an educational or artistic setting.
	A solid understanding of the developmental needs of young people and what good pastoral support entails.
Functional competencies:	Excellent administration skills and a strong attention to detail; an ability to plan and prioritise many varying tasks effectively.
	Excellent communication and presentation skills, both written and spoken, and strong interpersonal skills and relationship building skills with people of all ages and at all levels, internally and externally.
	Ability to work effectively as part of a team as well as on own initiative.
	Ability to remain calm under pressure.
	Ability to work evenings and weekends where required.
	Ability to travel to touring venues and support overnight / residential activity.
Special Features:	This post requires DBS Enhanced Clearance
	This post requires a Chaperone Licence; this can be secured following appointment.

All employees are expected to provide proof of their right to work in the UK before or on their first day of employment.

Terms and Conditions

Salary range: £26,133 per annum

Hours of work: Normal hours of work will be on average 35 hours per week, however actual working hours in any given week may vary and may include evening or weekend work. This post requires Saturday work on a weekly basis during term-time.

Normal place of work: The normal place of work is Leeds; travel to other locations around the UK may be required.

Holiday entitlement: 33 days inclusive of 8 statutory holidays per year.

Pension: Opera North will automatically enrol you into the company pension scheme upon appointment and after 3 months' service will contribute equivalent to 5.5% of your basic pay, should you meet the current legislative criteria. You will be required to make a personal contribution of 2.5% of your basic pay. We reserve the right to make future changes to our pension arrangements.

DBS: This post is subject to an enhanced DBS check

WE ARE NOT USING AGENCIES TO FILL THIS POSITION - NO AGENCIES PLEASE.

Equity, Diversity and Inclusion

We promote equity, diversity and inclusion in our workplace and make recruitment decisions by matching our needs with the skills and experience of the candidate. As we work to address underrepresentation in our workforce, we are particularly keen to hear from applicants from minority ethnic backgrounds or those with other protected characteristics.

The successful candidate must have the right to work in the UK or be ready to obtain it.

General responsibilities of everyone who works for us:

- Represent the company values and purpose to create extraordinary experiences everyday
- Work collaboratively and co-operatively with all team members and take an active part in team meetings and discussions
- Be an ambassador for Opera North and follow our policies and procedures
- Play your part in ensuring that everyone who comes through our door is welcomed and treated with respect
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How to Apply

To apply for this role, please send a CV via the Hireful website.

If you need any help completing your application, including any adjustments to the application process, and if you are applying under the Disability Confident Committed scheme please contact appointments@operanorth.co.uk to make us aware.

Good luck with your application and we look forward to hearing from you.



Registered Charity N° 511726

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